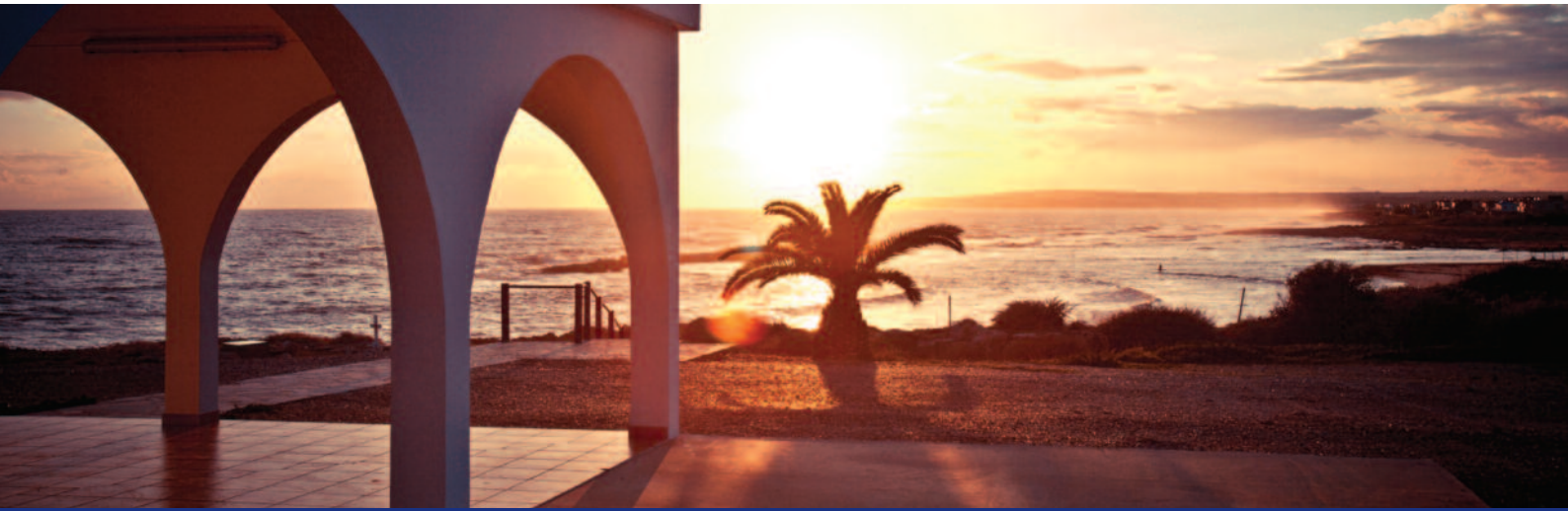


# All the right moves

## The Turkish Republic of Northern Cyprus



**Britannia**

REMOVALS, STORAGE AND INTERNATIONAL SHIPPING

# Britannia

## Importing Goods To The TRNC

### Britannia in T.R.N.C.

Britannia has established a long standing and successful relationship with a network of dedicated removers, who will assist you with your destination services. Their full contact details will be sent to you prior to the forwarding of your consignment. Our agents are part of our extended Britannia family and we meet with them on a regular basis to ensure high standards of service are maintained.

### Importing Personal Effects

Shipments of household goods and personal effects are allowed duty free entry, provided that they have been owned and used for at least twelve months prior to importation. All necessary documentation must be completed and submitted when requested, before your shipment is dispatched. Please note that you must be in the country in order to successfully complete all customs clearance procedures.

### Documentation

Britannia and our agents will assist you with completion of customs formalities. To assist us with this please let us have a copy of your passport (and visa if applicable).

The required documentation will be supplied to you on arrival. To avoid any potential additional charges and delays it is advisable that relevant forms are completed and returned promptly to our Agents.



### Prohibitions and Restrictions

In general it is in your interest not to import the following items:

- Firearms & ammunition
- Inflammable goods & substances
- Plants & plant material
- Foodstuffs, perishables or otherwise
- Alcohol, narcotics and dangerous goods
- Offensive material

### Transit Times

Groupage or shared consignments usually take 8 – 12 weeks door to door. However, this can vary depending on volumes being shipped, customs or immigration delays and prevailing weather conditions. Sole use containers usually take 6 – 7 weeks door to door.

### Tracking Consignment

All groupage consignments will be bar coded before they are loaded into the shipping container. This will ensure that no items are left at origin and allow Britannia to check the status of your goods in transit.



## Welcome To Britannia in The TRNC

### Customs clearance

It normally takes five to ten days for customs clearance and delivery. The time taken to clear goods through customs can be affected by government policy, x-raying of goods, physical inspection, volume of traffic and the levy of any import duties or taxes. You will need to visit customs in Lefkosa (Nicosia) with our agent in order to complete customs formalities.

### Destination Services

Exclusive containers will most likely be cleared at the residence at time of delivery. Expect to pay customs duties on large electrical items, which must be paid in cash at the residence. It is normal practice to deliver in the evening, so we recommend you ensure good access and lighting at your new home. The effects will be unloaded from the container and delivered into your new home.

### Storage

Should you require storage prior to delivery, we recommend that you store the effects in the United Kingdom before dispatch, and ensure that your new home is ready to receive the goods once they are shipped. Please make sure that your marine insurance policy is extended for the period of the storage.



### On Arrival

Britannia can offer advice and information on a variety of aspects relating to living in North Cyprus.

### Additional Services

Britannia can provide a variety of complementary services to make your moving experience as efficient and easy as possible. From International foreign exchange to helping you relocate your family's pets. For further information about Britannia's partner companies please visit - <http://www.britannia-movers.co.uk/additional-services>

### Motor Vehicles

There are few countries outside the EU where it is practical or possible to send motor vehicles. Your local Britannia member will be able to guide you further on this.





# Your Moving Guide Checklist

## Three Months Before

- Arrange for a pre-move survey with Britannia
- Have a clear idea what you would like to take with you
- Arrange for quote for the transportation of your family pet

## Six Weeks Before

- Book move date with Britannia
- Agree moving plan with Britannia
- Make a list of items to be moved, which will need particular care
- Book pet transport carrier and confirm logistics
- Advise of new school addresses so that education records can be passed on quickly
- Doctor – de-register. If undergoing hospital treatment, notify a new doctor as soon as possible

## Four Weeks Before

- Advise schools/Day-care centres of movement and obtain records
- Cancel memberships including gym, library etc
- Arrange financial affairs; foreign exchange, pension transfers and bank accounts

## Three Weeks Before

- Confirm childcare arrangements for moving day
- Plan the best way to look after pets on moving day and confirm itinerary for transportation
- Clear out unwanted belongings
- Start using up food from the freezer

## Two Weeks Before

- Contact service providers to arrange final accounts and meter readings
- Telecoms/digital/cable TV provider
  - Electricity supplier
  - Gas/Oil supplier
  - Water Rates
  - Local Council Taxes
  - Credit card/store card or credit card protection companies
  - TV Licence
  - Notify all hire purchase/lease/standing orders or loans companies

## Notify plans of movement:-

- Dentist
- Optician
- Amend insurance cover on buildings, household contents, motor, life etc
- National Insurance
- Child Benefit
- Motor vehicle registration
- Driving Licence (DVLA)
- Pension company
- Redirection of mail through the Post Office to family or friends (visit your local Post Office for details)
- Send out change of address cards to friends, relatives, clubs and organisations
- Organise the disconnection and reconnection of domestic appliances: washing machine, cooker, dishwasher

## Two Days Before

- Defrost the fridge and freezer
- Cancel any regular deliveries (milk, newspapers)

## The Day Before

- Check drawers and trunks/chests for any fragile items
- Place any liquids, oils and paints to be moved in sealed containers
- Take down curtains and blinds
- Put together a pile of 'do not remove' essentials: passports, tickets, itineraries, coats, handbags, snacks, cleaning materials
- Pack small valuables separately and leave with essentials pile e.g. jewellery, watches, money, bonds, coins, stamps etc
- Separate your airfreight consignment from your sea freight

## The Big Day

- Confirm service meter readings and keep a spare copy of readings
- Switch off power and water supplies (if necessary)
- Lock all windows and doors
- Drop keys off with estate agent
- Exchange contact numbers and agree meeting time with removals team
- Confirm you have provided all required documentation for your sea freight/airfreight consignment

**Britannia** Tel: **0845 600661** [www.britannia-movers.co.uk](http://www.britannia-movers.co.uk)

