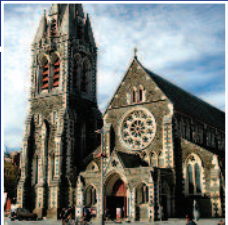


# All the right moves – New Zealand



**Britannia**

REMOVALS, STORAGE AND INTERNATIONAL SHIPPING

## Moving Services To New Zealand

### Importing Personal Effects

Shipments of household goods and personal effects are allowed duty free entry, provided that they have been owned and used for at least twelve months prior to importation and a valid entry Visa is held (long term Working Visa, Returning Residency or if you are a returning New Zealand or Australian national). It is possible to have your goods cleared through customs before you arrive in the country, providing all the necessary documents are completed correctly.

### Documentation

Britannia and our agents will assist you to complete the customs formalities. To assist us with this please let us have a copy of your passport (and visa if applicable).

Our Britannia agents will supply you with the appropriate import documentation before the arrival of your goods: which you must complete to facilitate the clearance of your consignment.

To avoid additional charges it is essential that documentation is completed and returned promptly.

### Prohibitions and Restrictions

In general it is in your interest not to import the following items.

- Firearms & ammunition
- Inflammable goods & substances



- Plants & plant material
- Foodstuffs, perishables or otherwise
- Alcohol, narcotics and dangerous goods
- Objectionable and indecent material

### Transit Times

Groupage or shared load consignments usually take 8 to 14 weeks door to door. However, this can vary depending on volumes being shipped, customs or immigration delays and prevailing weather conditions.

Sole use containers usually take 6 to 8 weeks port to port, and there is a weekly service to all major ports.

### Tracking Consignment

All groupage consignments will be bar coded before they are loaded into the shipping container. This will ensure that no items are left at origin and allow Britannia to check the status of your goods in transit.

### Additional Services

Britannia can provide a variety of complementary services to make your moving experience as efficient and easy as possible. From international foreign exchange to helping you relocate your family's pets. For further information about Britannia's partner companies please visit - <http://www.britannia-movers.co.uk/additional-services>





## Welcome To Britannia in New Zealand

### Motor Vehicles

The importation of motor vehicles to New Zealand will be subject to Import Compliance.

Migrants and returning New Zealanders can apply for a concession to import a single motor vehicle free of GST Taxes and duties. To find out more about importing motor vehicles please contact your local Britannia branch.

### Customs clearance

It normally takes five to fifteen days for customs clearance and delivery. The time taken to clear goods through customs can be affected by Government policy, X-raying of goods, physical inspection, volume of traffic and the levy of any import duties or taxes. Charges raised by customs or quarantine officials will be paid for by our Britannia agents, who will seek reimbursement from yourselves prior to delivery.

### Britannia in New Zealand

Britannia has established a long standing successful relationship with a network of dedicated removers, who will assist you with your destination services. Their full contact details will be provided at the time of the forwarding of your consignment. Our agents are part of our extended Britannia family and we meet with them on a regular basis to ensure high standards of service are maintained.



### Storage

Should you require storage prior to delivery this can be arranged. You should expect to pay a one off storage handling fee, plus a monthly storage charge N.B. these charges are payable locally. It is vitally important that you ensure that your marine insurance policy is extended for the period of the storage.

### Destination Services

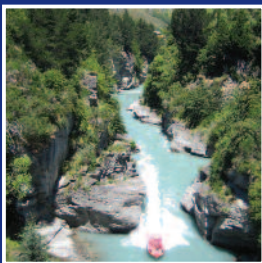
Following customs clearance your consignment will be delivered to your home, on a mutually convenient date - please note this is only for customers who have paid for a 'Door to Door' service. Goods will be delivered into your new home and placed in the relevant rooms as directed by you.

Professionally wrapped and packed goods will be unwrapped and cartons unpacked onto a flat surface.

All used packing materials will be removed from site on the delivery day.

Although, there may be insurance implications, you do retain the right not to have some or all items unpacked or unwrapped should you so choose.





# Your Moving Guide Checklist

## Three Months Before

- Arrange for a pre-move survey with Britannia
- Have a clear idea what you would like to take with you
- Arrange for quote for the transportation of your family pet

## Six Weeks Before

- Book move date with Britannia
- Agree moving plan with Britannia
- Make a list of items to be moved, which will need particular care
- Book pet transport carrier and confirm logistics
- Advise of new school addresses so that education records can be passed on quickly
- Doctor – de-register. If undergoing hospital treatment, notify a new doctor as soon as possible

## Four Weeks Before

- Advise schools/Day-care centres of movement and obtain records
- Cancel memberships including gym, library etc
- Arrange financial affairs; foreign exchange, pension transfers and bank accounts

## Three Weeks Before

- Confirm childcare arrangements for moving day
- Plan the best way to look after pets on moving day and confirm itinerary for transportation
- Clear out unwanted belongings
- Start using up food from the freezer

## Two Weeks Before

- Contact service providers to arrange final accounts and meter readings
- Telecoms/digital/cable TV provider
  - Electricity supplier
  - Gas/Oil supplier
  - Water Rates
  - Local Council Taxes
  - Credit card/store card or credit card protection companies
  - TV Licence
  - Notify all hire purchase/lease/standing orders or loans companies

## Notify plans of movement:-

- Dentist
- Optician
- Amend insurance cover on buildings, household contents, motor, life etc
- National Insurance
- Child Benefit
- Motor vehicle registration
- Driving Licence (DVLA)
- Pension company
- Redirection of mail through the Post Office to family or friends (visit your local Post Office for details)
- Send out change of address cards to friends, relatives, clubs and organisations
- Organise the disconnection and reconnection of domestic appliances: washing machine, cooker, dishwasher

## Two Days Before

- Defrost the fridge and freezer
- Cancel any regular deliveries (milk, newspapers)

## The Day Before

- Check drawers and trunks/chests for any fragile items
- Place any liquids, oils and paints to be moved in sealed containers
- Take down curtains and blinds
- Put together a pile of 'do not remove' essentials: passports, tickets, itineraries, coats, handbags, snacks, cleaning materials
- Pack small valuables separately and leave with essentials pile e.g. jewellery, watches, money, bonds, coins, stamps etc
- Separate your airfreight consignment from your sea freight

## The Big Day

- Confirm service meter readings and keep a spare copy of readings
- Switch off power and water supplies (if necessary)
- Lock all windows and doors
- Drop keys off with estate agent
- Exchange contact numbers and agree meeting time with removals team
- Confirm you have provided all required documentation for your sea freight/airfreight consignment