



COMMERCIAL

ALL THE RIGHT MOVES

The Nationwide Network

Office moves come in all shapes and sizes. Schedules, budgets and other challenges differ dramatically from one move to the next. With over 40 UK offices, Britannia Movers has the local expertise and resources to match the profile of your office move.

KEY TO MAP

●	Local Office
■	Central Office



Planning, Project Management & Risk Assessment

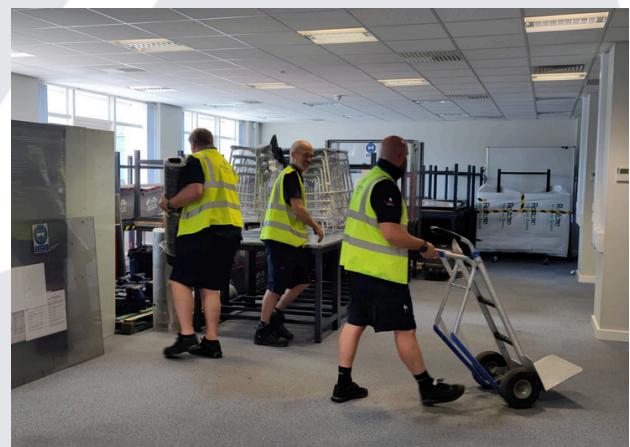


Choosing the correct removal company for your office relocation is vital to the success of your impending commercial removal. As well as appointing the best mover you will need to decide just how much input you would like from that mover. You can decide if you would like a Project Managed move, or if you would prefer to just know that on the day, a team of highly trained movers are going to arrive on time to efficiently and safely undertake the move for you.

This is where Britannia Movers International is unique. We have a nationwide chain of over 40 branches, all highly experienced in the handling of commercial removals from a single office environment, through to a Blue Chip company's head office or even major hospitals. We have a wealth of experience in all of our depots throughout the UK. We are able to co-ordinate the larger moves or long distance moves between our branches, thereby guaranteeing only Britannia staff are deployed.

All Britannia branches are members of the BAR (British Association of Removers) and are accredited with BSEN 12552 which is a stringently audited quality award ensuring a consistently high level of service and operational standards. We undertake risk assessments and advanced training to ensure the safety of our workers and yours throughout the moving process.

As you can see, by entrusting Britannia Movers International to handle your removal, you will have made huge steps towards the completion of a successful commercial removal.



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Packing, preparation and crate management



With Britannia you can be confident that you have chosen a mover who will ensure that the protection of your premises can be an integral part of your relocation. The level of protection must be agreed with our surveyor in advance.

Protective materials can be applied to agreed areas, in both origin and destination buildings, from the main doorways, along main walkways to the distribution points.

Generally floor protection consists of a lightweight hard wearing cellular plastic sheet, or hardboard sheets taped in place to provide a protective barrier against dirt and dust in carpeted areas and scratches or tears to vinyl coverings. In the case of marble floors or similar highly polished surfaces a cushioned membrane can be applied between the floor and the protective sheet.

Vertical surfaces such as walls, lifts, glass panels/screens or stairways can be covered with either padded paper blankets or protective sheeting. Both types of protection are held in place with low adhesion masking tape.

Doors and frames can be protected with custom made padded nylon protectors, held in place using spring clips or "Velcro" straps. This type of protection enables full, unobstructed use of doorways at all times.

Upon completion of the move all the materials will be removed from the buildings.

Technology management

Britannia fully understands just how important your IT systems are to the running of your company. It is because we recognise the fragility of computers and their components that we use the best methods and materials available for the protection and wrapping of these items.



If you do not have your own IT technicians, we can arrange the decommissioning of the IT equipment for you. Once your computers are decommissioned, we would then pack the components into anti-static bags before packing them into Technoboxes or Computer Crates.

If you have asked us to decommission your computers, we would then recommission them into their new positions, making sure that everything is working correctly ready for your employees to resume work on time. We can arrange your computers and other electrical equipment to be PAT tested prior to being reconnected at the new offices.

Office furniture and Archive Document Storage



Are you relocating your business and need storage space? Is your business expanding or overstocked? Does your business need space to stock equipment, office furniture or archive documents? Whether you need short term or long term storage and regardless of the size of your business, Britannia can offer a wide range of business storage services to suit your requirements.

Our solutions are perfect for office tools and equipment, unused office furniture, document and archive storage, business stock, and exhibition equipment.

Business storage

Our flexible business storage solutions allow you to increase or reduce space as needed, with no long-term contracts. From a single box to full warehouse storage, we can accommodate your requirements for as long as you need.

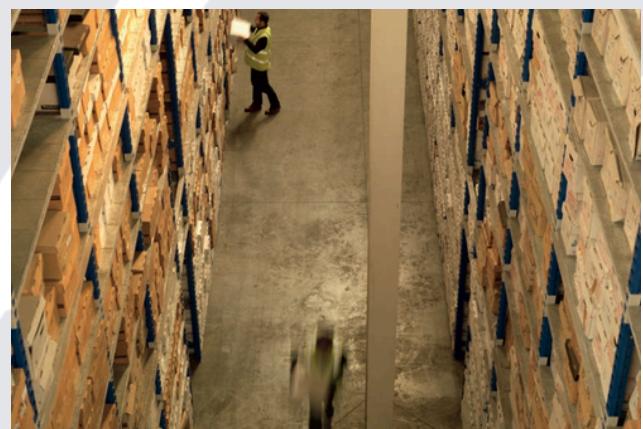
With over 40 storage depots across the UK, Britannia is likely to have a facility close to your business. Our straightforward process means your goods can be stored within minutes of arriving at your local depot.

Business storage offers a cost-effective alternative to commercial premises, and as one of the UK's largest moving and storage companies, we offer consistently competitive pricing.

All facilities are clean, dry and protected by state-of-the-art security systems, monitored CCTV and fire and flood precautions. High-security locks and comprehensive insurance are also available, giving you complete peace of mind.

Storage access

Britannia Business Storage is designed with extra-wide access. Our business storage warehouse units can accommodate almost any



size requirement. We have pallet trucks as well as customer trolleys available free of charge. A forklift truck with driver can be made available for a fee if required. Car parking space is always available and is free.

Bespoke storage tailored to your business needs

Because you know your business better than anyone, Britannia Business Storage will work with you to create a tailor-made storage and retrieval solution. Britannia Business Storage solutions are unique to you and suited to your business needs.



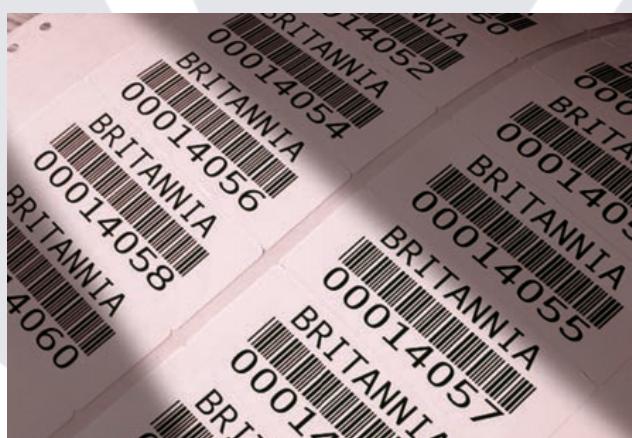


Records management

Most offices and commercial properties have to be cost effective in their use of available space. The mandatory record keeping requirements and the need to keep client records for the long term can often mean bulk filing areas are required. Britannia can assist with freeing up space in your own premises by taking your paperwork into off site archive storage.

Our archive storage units are purpose built, safe and secure. A wide range of options are available to suit your specific needs. Some clients are moving towards electronic storage using document scanning to produce the 'paperless office' whilst others require storage of hard copy, which may need to be retrieved within hours or days, or alternatively may not be touched for years. Our Archive Management teams will be able to find the best, most cost effective solution for you.

At Britannia we aim to make access to stored documentation swift and flexible in line with the demands of the modern business environment. Our fully integrated retrieval systems, keen response times and distribution methodologies are designed to suit the needs of your business in any circumstance.



Secure and confidential shredding

Our secure and confidential shredding service ensures your documents remain protected even when they are no longer required. All stored archives are assigned a mandatory review date, preventing unnecessary storage costs, and with your approval, unwanted documents can be securely destroyed.

Shredding can be carried out at your premises or at the point of storage, with every stage fully documented and certificates of destruction issued for complete peace of mind. All confidential waste is securely handled by vetted staff under strict non-disclosure agreements.

Destruction takes place in a dedicated secure facility, with all shredded paper recycled, supporting both data security and environmentally responsible disposal.



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Vehicles and specialist equipment to suit every move



Our comprehensive fleet of vehicles and specialist moving equipment ensures we are fully equipped to manage commercial relocations of all sizes and complexities across our nationwide network. From small vans ideal for minor moves or restricted-access locations, through to 18-tonne lorries designed for full office, industrial and multi-site relocations, we have the capacity to respond to a wide range of requirements wherever your business is located.

Each vehicle is supported by purpose-built handling equipment, including lifting aids, protective packing materials and specialist tools to safely transport office furniture, IT infrastructure, archive materials and sensitive equipment. This combination of modern vehicles, experienced crews and specialist resources allows us to deliver efficient, well-coordinated moves while minimising disruption to your operations, no matter which of our nationwide depots is assisting you.



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Helping you to meet your deadlines

With decades of experience in commercial relocations, Britannia offers expert guidance, practical solutions, and tailored support to meet the unique needs of your business. Whether you are moving locally, nationally, or across Europe, we will ensure a seamless transition from your existing premises to your new office. Our team works to minimise downtime, protect your assets, and provide reassurance at every stage, giving you complete confidence that your move will be handled professionally and efficiently.

Britannia is proud to be the UK's leading commercial mover, and we are delighted that you have chosen us to manage your relocation. From the moment you contact your dedicated Britannia member, a skilled removal coordinator will oversee every stage of your move, ensuring all aspects are carefully planned, scheduled, and executed with precision. You can rely on us to manage logistics, handle equipment, coordinate teams, and anticipate any challenges, so your move proceeds smoothly and efficiently.



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